

Clay County, Texas
County Clerk Fees
Effective January 1, 2018

Official Public Records.....

Filing/Recording in the Official Public Records

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(LGC 118.011)	\$ 5.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$26.00

Each additional page or part which there are visible marks (LGC 118.011(a)(1)) \$ 4.00
 Each additional name to be indexed in excess of five (5) (LGC 118.011(a)(2)) \$.25

Texas Property Code 11.003, effective Jan. 1, 1982: Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. *If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk or (2)\$25.00 will be required. This fee is in addition to regular filing fees.* **LGC 191.007(c)(h):** Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. **LGC 191.007(e)(h):** Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. **LGC 191.007(3):** Printed in type no smaller than 8 point type. **Property Code 12.001(b) & 12.011:** Must have original signature and proper acknowledgement.

State Tax Liens/Release

Filing/Recording Fee	(LGC 118.011)	\$ 5.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$16.00
Each additional page or part which there are visible marks		\$ 4.00

Federal Tax Liens/Release

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(PC 14.005)	\$10.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$31.00
Each additional page or part which there are visible marks		\$4.00

Assumed Name Certificate/ DBA or Abandonment of DBA

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(TX Business/Commerce 71.155)	\$ 2.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$23.00
Each additional name indexed	(TXBCC 71.11(a)(2))	\$.50

Livestock Brand/ Release of Livestock Brand

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(LGC 118.020(a)(9) (TX Ag. Code 144.110))	\$ 5.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1 Brand		\$26.00
Fee is charged per brand, per type of animal, per location of brand		

Notice of Trustee Sale

Clerk's office will file stamp only. Filer must post notice.

Filing/Recording Fee	(TPC 51.002(f))	\$2.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$1.00</u>
Total		\$3.00

Plats Inside City Limits

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(LGC 118.011(c))	\$65.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$86.00

Plats Outside City Limits

Archive Fee	(LGC 118.011(f))	\$ 10.00
Filing/Recording Fee	(LGC 118.011(c))	\$305.00
Records Management	(LGC 118.011(b)(2))	\$ 10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$326.00

UCC FEES/Financing Statements

Archive Fee	(LGC 118.011(f))	\$10.00
Filing/Recording Fee	(LGC 118.011)	\$ 5.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total for 1st Page		\$26.00

As of July 1, 2001 UCC records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC03 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

Vital Statistics Records.....

Marriage License without Texas Premarital Edu. Certificate

Archive Fee	(LGC 118.011(f))	\$10.00
BVS Preservation	(HSC 191.0045)	\$ 1.00
County Fee	(LGC 118.011(a)(7))	\$30.00
State of Texas Fee	(LGC 118.011(a)(7))	\$30.00
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total		\$82.00

Marriage License with Texas Premarital Edu. Certificate

72 hour waiting period is waived

Archive Fee	(LGC 118.011(f))	\$10.00
BVS Preservation	(HSC 191.0045)	\$ 1.00
County Fee	(LGC 118.011(a)(7))	waived
State of Texas Fee	(LGC 118.011(a)(7))	waived
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total		\$22.00

Marriage License- Out of State (LGC 118.011 (7-a))

No additional fees

Informal Marriage

Archive Fee	(LGC 118.011(f))	\$10.00
BVS Preservation	(HSC 191.0045)	\$ 1.00
Fee	(LGC 118.011(a)(8))	\$12.50
State of Texas Fee	(LGC 118.011(a)(8))	\$12.50
Records Management	(LGC 118.011(b)(2))	\$10.00
Courthouse Security Fund	(LGC 291.008(d))	<u>\$ 1.00</u>
Total		\$47.00

Birth Certificate (Certified Copy)

BVS Preservation	(HSC 191.0045)	\$ 1.00
Search/Certificate/C- Clerk Fee	(LGC 118.015(a)(TAC 181.22)(HSC 191.0045)	\$ 20.20
State of Texas Fee	(HSC 191.0045)	<u>\$ 1.80</u>
Total		\$ 23.00

Birth Verification (HSC 191.0045(d)) \$21.00

Death Certificate (Certified Copy)

BVS Preservation	(HSC 191.0045)	\$ 1.00
Search/Certificate/C- Clerk Fee	(LGC 118.015(a)(TAC 181.22)(HSC 191.0045)	<u>\$ 20.00</u>
Total		\$ 21.00

Each Additional Copy-ordered at the same time

BVS Preservation	(HSC 191.0045)	\$1.00
County Clerk Fee	(HSC 191.0045)	<u>\$3.00</u>
Total		\$4.00

Death Verification (HSC 191.0045(d)) \$21.00

Misc. County Clerk Fees

Copies (Local Government Code 118.052 (3) (C)(COP)	\$ 1.00
Certification of Copies (Local Government Code 118.052 (3) (B)	\$ 5.00
Certified Copy Marriage Cert. (1874-1974)	\$ 6.00
Certified Copy Marriage Cert. (1975-present)	\$ 7.00
Plain Copies (originals provided by public)	\$.15
Fax Fee (Local Government Code 118)	\$ 5.00
Map Books (bound) (Local Government Code 118)	\$10.00
Map Book (stapled, unbound) (Local Government Code 118)	\$ 4.00
Subdivision Rules & Regulations Book (bound) (Local Government Code 118)	\$10.00
Audio Disc (Commissioners' Court) (Local Government Code 118)	\$ 5.00
Official Public Records Disk (Up to one month per filings) (Local Government Code 118)	\$10.00
Return Check fee (HB 249)	\$30.00

Civil/Probate County Court.....

Base Civil/ Probate - No issuance/posting/service

(Occupational DL/ Foreign Judgements, Small Estates, Temporary Guardianships)

County Clerk Filing Fee	(LGC 118.052 (2)(A)(i))	\$40.00
County Judge signature Fee	(LGC 118.101)	\$ 2.00
Guardianship Fee	(LGC 118.052(2)(E))	\$20.00
Judge's Education Fee	(LGC 118.064(a)(b)(1))	\$ 5.00
Judicial Fund Fee	(TGC 51.703(a))	\$40.00
Judicial Support Fee	(LGC 133.154)	\$42.00
Indigent Legal Services Fee	(LGC 133.153(a)(1))	\$10.00
Records Management Fee	(LGC 118.052 (3)(g))	\$ 5.00
Courthouse Security Fund	(LGC 291.008(d))	\$ 5.00
Law Library	(LGC 323.023(a))	\$35.00
Court Records Preservation Fee	(TGC 51.708)	\$10.00
Appellate Judicial System Fee	(TGC 22.2061)	\$ 5.00
State Electronic Fee Fund	(TGC 51.851(b))	\$30.00
Court Training Fee	(GC 51.971)	\$ 5.00
Total		\$254.00

Probate with issuance citation/ posting

Muniment of Title, Letters Testamentary/Administration, Permanent Guardianship, Foreign Wills, Sale of Property of Minor

County Clerk Filing Fee	(LGC 118.052 (2)(A)(i))	\$40.00
County Judge signature Fee	(LGC 118.101)	\$ 2.00
County Sheriff (Posting)	(LGC 181.131)	\$25.00
Guardianship Fee	(LGC 118.052(2)(E))	\$20.00
Judge's Education Fee	(LGC 118.064(a)(b)(1))	\$ 5.00
Judicial Fund Fee	(TGC 51.703(a))	\$40.00
Judicial Support Fee	(LGC 133.154)	\$42.00
Indigent Legal Services Fee	(LGC 133.153(a)(1))	\$10.00
Records Management Fee	(LGC 118.052 (3)(g))	\$ 5.00
Courthouse Security Fund	(LGC 291.008(d))	\$ 5.00
Law Library	(LGC 323.023(a))	\$35.00
Court Records Preservation Fee	(TGC 51.708)	\$10.00
Appellate Judicial System Fee	(TGC 22.2061)	\$ 5.00
State Electronic Fee Fund	(TGC 51.851(b))	\$30.00
Issue Doc's	(LGC 118.052(3)(A))	\$ 4.00
Court Training Fee	(GC 51.971)	\$ 5.00
Total		\$283.00
Letters Test., guardianship, admin., (LGC 118.052)		\$ 2.00

Inventory, Appraisal and list of Claims (after 90th day after Qualification Date)

County Clerk Filing Fee	(LGC 118.052(2)(B)(i))	\$ 25.00
Judge's Signature Fee (each)	(LGC 118.101(11))	\$ 2.00
Total		\$ 27.00

Annual/Final Account of Probate/Guardianship

(must be notarized, Application for Sale of Real or Personal Property (after Order Approving Inventory & Appraisal or after 120th day after initial filing of the action, whichever occurs first)

County Clerk Filing Fee	(LGC 118.052(2)(B)(iv))	\$ 25.00
Judge's Signature Fee (each)	(LGC 118.101(11))	\$ 2.00
Total		\$ 27.00

Annual/Final Report of Guardianship of a Person (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the action, whichever occurs first)

County Clerk Filing Fee	(LGC 118.052(2)(B)(vi))	\$10.00
Judge's Signature Fee (each)	(LGC 118.101(11))	\$ 2.00
Total		\$12.00

Misc. Filings (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the action, whichever occurs first)

County Clerk Filing Fee	(LGC 118.052(2)(B)(vii))	\$ 25.00
Judge's Signature Fee (each)	(LGC 118.101(11))	\$ 2.00
Total		\$ 27.00

Probate Claim

County Clerk Filing Fee	(LGC 118.052(2)(D))	\$ 10.00
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Wills for Safekeeping

County Clerk Filing Fee	(LGC 118.052(3)(E))	\$ 5.00
County Records Management	(LGC 118.011(b)(2))	\$ 5.00
Courthouse Security Fund	(LGC 291.008(d))	\$ 1.00
Total		\$ 16.00

Open Safety Deposit Box

County Clerk Filing Fee	(LGC 118.011(c))	\$ 8.00
Law Library	(LGC 323.023(a))	\$ 35.00
Judge's Signature Fee	(LGC 119.101)	\$ 2.00
State Electronic Fee Fund	(TGC 51.851(b))	\$ 30.00
Court Training Fee	(GC 51.971)	\$ 5.00
Total		\$ 80.00

Cross Action; Counterclaim

County Clerk Filing Fee	(LGC 118.052 (1)(b))	\$30.00
County Records Management	(LGC 118.06450)	\$ 5.00
Court Records Preservation Fee	(TGC 51.708)	\$10.00
Courthouse Security Fund civil	(LGC 291.008(d))	\$ 5.00
Indigent Legal Services Fee	(LGC 133.153(a)(1))	\$10.00
State Electronic Fee Fund	(TGC 51.851(b))	\$30.00
Court Training Fee	(GC 51.971)	\$ 5.00
Total (no service)		\$95.00

Adverse Action (Probate Cross Action, Motion for New Trial, etc.)

County Clerk Filing Fee –Adverse	(LGC 118.052 (2)(C))	\$40.00
County Records Management	(LGC 118.0645)	\$ 5.00
Courthouse Security Fund civil	(LGC 291.008(d))	\$ 5.00
Court Records Preservation Fee	(TGC 51.708)	\$10.00
Indigent Legal Services Fee	(LGC 133.153(a)(1))	\$10.00
Judge's Signature Fee (each)	(LGC 118.101)	\$ 2.00
State Electronic Fee Fund	(TGC 51.851(b))	\$30.00
Guardianship Fee	(LGC 118.052(2)(E))	\$20.00
Court Training Fee	(GC 51.971)	\$ 5.00
Total		\$132.00

Misc. Court Fees

Letters Test., guardianship, admin.,	(LGC 118.052)	\$ 2.00
Authenticated Probate Copy fee	(plus \$1.00 per page)	\$10.00
Judge's signature on orders	(LGC 118.101)	\$ 2.00
Sheriff Posting Fee		\$25.00
Sheriff/Constable Service Fee (citations)		\$110.00
Sheriff/ Constable Service Fee (writs)		\$195.00
Issue Citations after initial Citation	(LGC 118.052(3)(A) (\$4.00 each1 serve,1 return)	\$ 4.00
Issuance of Writs		\$ 4.00
Court Reporter Fee	(TGC 51.601 (a))	\$15.00
Jury Fee	(TGC 51.604)	\$40.00
Issuance Citation by Mail		\$10.00